

STATE OF WEST VIRGINIA
Candidate's Certificate of Announcement for 2016 Nonpartisan Elections
(WV Code §3-5-7)

THIS FORM MUST BE COMPLETE IN ORDER TO BE ACCEPTED. READ INSTRUCTIONS CAREFULLY.

(1) **Date of Election:** (Check one)

May 10, 2016

Unexpired Term

(2) **Name of office sought:** _____

(3) **District**, if applicable: _____ **Circuit**, if applicable: _____ **Division**, if applicable: _____

(4) **Candidate's Legal Name:** _____
(First, middle and last name)

(5) **Candidate's Name to appear on Ballot:** _____
(limited to 25 characters)

(6) **I am a resident and legally qualified voter of the county of:** _____

(6)(a) **Magisterial District:** (if applicable) _____

(7) **Current residence address:** _____
(Specific address where candidate resides at time of filing.)

(8) **Mailing Address:** _____
(if different from residence address above)

Campaign Committee Name (if applicable)

Daytime Phone (for public use)

Email Address (for public use)

Campaign Phone (for public use)

Campaign Web Site

I swear and affirm that I am a candidate for this office in good faith, that I am eligible and qualified to hold this office and that the information provided on this form is true.

Candidate's Signature (Must be notarized)

Date

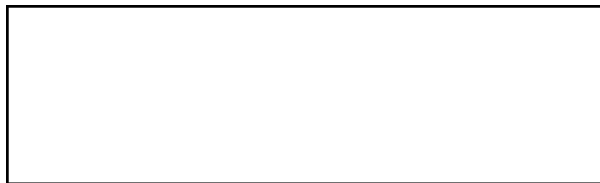
(Notary Public use only)

State of _____, County of _____

Subscribed and sworn to before me this _____

day of _____, 20_____.

Signature of Notary Public or official authorized to give oaths



Instructions for completing Candidate's Certificate of Announcement

Any candidate who seeks nomination or election to an office to be filled by election in any primary or general election within the state shall file a complete certificate of announcement, under oath, and pay the required fee with the proper filing officer and within the required time.

[WV Code §3-5-7]

- (1) The date of the election in which the candidate seeks to appear on the ballot.
- (2) The name of the office sought.
- (3) The district name and the division number.
- (4) The legal name of the candidate. This must include first, middle and last name.
- (5) The exact name the candidate desires to appear on the ballot, subject to limitations prescribed in WV Code §3-5-13 and WV CSR §153-14. (Use no more than 25 characters.)
- (6) The county of residence and a statement that the candidate is a legally qualified voter of that county.
- (6) (a) The magisterial district of residence for candidates elected from magisterial districts or under magisterial district limitations.
- (7) The specific address designating the location at which the candidate resides at the time of filing, including number and street or rural route and box number, and city, state and zip code.
- (8) Mailing address, if different than residence address.
- (9)

****IMPORTANT REMINDER****

YOU ARE SWEARING TO THE TRUTH OF THE INFORMATION PROVIDED AND YOUR SIGNATURE MUST BE NOTARIZED

OTHER IMPORTANT REMINDERS:

- ▶ Pay the appropriate filing fee in the appropriate office.
- ▶ **File your certificate of announcement within the filing period.** Filings received before January 11, 2016 will be returned. Filings for all offices must be **received** by the correct filing officer or postmarked by the U.S. Postal Service no later than midnight, January 30, 2016.
- ▶ **Do not file for more than one office.** If you file for more than one office and do not withdraw from all but one before the close of the filing period, you will not be placed on the ballot for any office.
- ▶ **Your position on the ballot will be decided by RANDOM DRAWING at 9:00 A.M. FEBRUARY 23, 2016.** Each county clerk in the state will begin a drawing for ballot positions for all offices at this time. You or your representative may attend.

THIS IS YOUR NOTICE OF THE BALLOT DRAWING

- ▶ **If you decide to withdraw, you must do so by filing an application by the deadline.** The law sets February 16, 2016 (third Tuesday following the close of candidate filing) as the last day for your withdrawal to be **received** by the filing officer to remove your name from the primary election ballot.
- ▶ **File your personal financial disclosure form with the West Virginia Ethics Commission.** You should receive the ethics form when you file this certificate. If not, contact the Ethics Commission at 558-0664. This disclosure is due within 10 days after you file your certificate of announcement.

Filing period: January 11, 2016 through midnight January 30, 2016. (If mailed, must be post-marked by USPS by midnight on January 30, 2016.)

Filing location: Secretary of State's Office for Supreme Court of Appeals, Circuit Judge and Family Court Judge
County Clerk's Office for Magistrate, Board of Education, and Conservation District Supervisor

FILING FEES:

Supreme Court of Appeals	\$1,360.00
Circuit Court Judge	\$1,260.00
Family Court Judge	\$945.00
Magistrate	\$575.00
Board of Education	\$25.00
Conservation District Supervisor	\$10.00

* Filing fees are based on figures available at time of printing