

# State of West Virginia Campaign Financial Statement (Long Form) in Relation to \_\_\_\_\_ Election Year

Committee or Candidate Name: \_\_\_\_\_

Office Sought: (if applicable) \_\_\_\_\_ District/Circuit: (if applicable) \_\_\_\_\_

Committee's Treasurer: \_\_\_\_\_

Treasurer's Mailing Address: \_\_\_\_\_

Treasurer's Daytime Phone: \_\_\_\_\_

**SELECT REPORTING PERIOD** (*Filing deadlines falling on Saturday, Sunday or a legal holiday will be extended to the next business day.*)

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> <b>First Quarter</b><br>Due April 1-7   | <input type="checkbox"/> <b>Second Quarter</b><br>Due July 1-7   | <input type="checkbox"/> <b>Third Quarter</b><br>Due October 1-7      | <input type="checkbox"/> <b>Fourth Quarter</b><br>Due January 1-7     |
| <input type="checkbox"/> <b>Primary Report</b><br>Due 15 days prior to Primary Election or within 4 business days thereafter | <input type="checkbox"/> <b>General Report</b><br>Due 15 days prior to General Election or within 4 business days thereafter | <input type="checkbox"/> <b>Amendment</b><br>May be filed at any time | <input type="checkbox"/> <b>Final Report</b><br>Zero balance required |

### REPORT TOTALS

#### RECEIPTS OF FUNDS

Totals for this Period

Contributions (Page 3)		
Monetary Contributions from all Fund-Raising Events (Page 4)	+	
Receipt of a Transfer of Excess Funds (Page 8)	+	
<b>Total Monetary Contributions</b>	=	
In-Kind Contributions (Page 5)	+	
<b>Total Contributions</b>	+	

Other Income (Page 5)		
Loans Received (Page 6)	+	
<b>Total Other Income:</b>	=	

#### OUTSTANDING LOANS & DEBTS

Unpaid Bills (Page 9)		
Outstanding Loans (Page 6)	+	
<b>Total Debts:</b>	=	

#### CASH BALANCE SUMMARY

Beginning Balance (ending balance from previous report)		
Total Monetary Contributions	+	
Total Other Income	+	
<b>Subtotal a.</b>	=	

Total Expenditures (Page 7)		
Total Disbursements of Excess Funds (Page 8)	+	
Repayment of Loans (Page 6)	+	
<b>Subtotal b.</b>	=	

Ending Balance (Subtotal a. - Subtotal b.)		
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**TOTAL CONTRIBUTIONS ELECTION YEAR-TO-DATE**  
(Add total contributions from all reports)

**TOTAL EXPENDITURES ELECTION YEAR-TO-DATE**  
(Add total contributions from all reports)

Contributions of  
\$250 or Less

Check if additional pages  
have been attached.

DATE	CONTRIBUTOR'S FULL NAME OR COMMITTEE'S NAME	ELECTION Check One	AMOUNT
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	

Subtotal of contributors of \$250 or less:

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MAKE COPIES OF THIS  
PAGE AS NEEDED

**CONTRIBUTIONS OF  
MORE THAN \$250**

*Check if additional pages  
have been attached.*

DATE	INDIVIDUAL CONTRIBUTOR OR COMMITTEE'S INFORMATION	ELECTION Check One	AMOUNT
	Full Name: Address: residential and mailing (if different) Contributor's occupation :(individual contributor only) Where contributor works: (individual contributor only) Affiliation: (political committee only)	<input type="checkbox"/> Primary  <input type="checkbox"/> General	
	Full Name: Address: residential and mailing (if different) Contributor's occupation :(individual contributor only) Where contributor works: (individual contributor only) Affiliation: (political committee only)	<input type="checkbox"/> Primary  <input type="checkbox"/> General	
	Full Name: Address: residential and mailing (if different) Contributor's occupation :(individual contributor only) Where contributor works: (individual contributor only) Affiliation: (political committee only)	<input type="checkbox"/> Primary  <input type="checkbox"/> General	
	Full Name: Address: residential and mailing (if different) Contributor's occupation :(individual contributor only) Where contributor works: (individual contributor only) Affiliation: (political committee only)	<input type="checkbox"/> Primary  <input type="checkbox"/> General	
	Full Name: Address: residential and mailing (if different) Contributor's occupation :(individual contributor only) Where contributor works: (individual contributor only) Affiliation: (political committee only)	<input type="checkbox"/> Primary  <input type="checkbox"/> General	

**MAKE COPIES OF THIS  
PAGE AS NEEDED**

**Subtotal of all contributions of more than \$250**

**Subtotal of all contributions of \$250 or less (from page 2)**

**TOTAL CONTRIBUTIONS:**

+	
=	

All monetary contributions received at a fundraiser must be reported in the Event Summary below. If contributor's name and amount are not listed, the contribution must be turned over to the West Virginia General Revenue Fund.

The only exception to this rule may apply to political party executive committees. (WV Code §3-8-5a)

**EVENT SUMMARY**

<b>Date of Event</b> _____ <b>Type of Event</b> _____ <b>Name of Place Held</b> _____ <b>Address of Place Held</b> _____ _____	<b>Monetary Contributions</b> _____ <b>Expenditures (from pg. 7)</b> _____ <b>NET RECEIPTS</b> _____ <b>Total In-Kind Contributions Related to Fundraiser</b> _____
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**Contributions of \$250 or Less**

**Contributions of \$250 or More**

DATE	FULL NAME	ELECTION Check One	AMOUNT
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	
		<input type="checkbox"/> Primary <input type="checkbox"/> General	

DATE	CONTRIBUTOR INFORMATION	ELECTION Check one	AMOUNT
	Full Name: Address: Contributor's Job: (individual only) Where contributor works: (individual only) Affiliation (PAC only)	<input type="checkbox"/> Primary <input type="checkbox"/> General	
	Full Name: Address: Contributor's Job: (individual only) Where contributor works: (individual only) Affiliation (PAC only)	<input type="checkbox"/> Primary <input type="checkbox"/> General	
	Full Name: Address: Contributor's Job: (individual only) Where contributor works: (individual only) Affiliation (PAC only)	<input type="checkbox"/> Primary <input type="checkbox"/> General	
	Full Name: Address: Contributor's Job: (individual only) Where contributor works: (individual only) Affiliation (PAC only)	<input type="checkbox"/> Primary <input type="checkbox"/> General	
	Full Name: Address: Contributor's Job: (individual only) Where contributor works: (individual only) Affiliation (PAC only)	<input type="checkbox"/> Primary <input type="checkbox"/> General	

Subtotal of contributions of \$250 or less:

Subtotal of contributions of more than \$250:   
 Subtotal of contributions of \$250 or less:   
 Total Contributions:

**OTHER INCOME: INTEREST, REFUNDS, MISCELLANEOUS RECEIPTS**

Date	Source of Income	Type of Receipt	Amount

**Total Other Income:**

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**IN-KIND CONTRIBUTIONS**

Date	Name and Contributor Information	Description of Contribution	Election Check One	Value
			<input type="checkbox"/> Primary <input type="checkbox"/> General	
			<input type="checkbox"/> Primary <input type="checkbox"/> General	
			<input type="checkbox"/> Primary <input type="checkbox"/> General	
			<input type="checkbox"/> Primary <input type="checkbox"/> General	
			<input type="checkbox"/> Primary <input type="checkbox"/> General	
			<input type="checkbox"/> Primary <input type="checkbox"/> General	

**Total In-Kind Contributions:**

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## LOANS

**West Virginia Code §3-8-5f      Loans to candidates, organizations or persons for election purposes.**

*“No candidate, financial agent, person or association of persons or organization advocating or opposing the nomination or election of any candidate or the passage or defeat of any issue or item to be voted upon may receive any money or any other thing of value as a loan toward election expenses except from the candidate, his or her spouse or a lending institution. All loans shall be evidenced by a written agreement executed by the lender, whether the candidate, his or her spouse, or the lending institution. Such agreement shall state the date and amount of the loan, the terms, including interest and repayment schedule, and a description of the collateral, if any, and the full names and addresses of all parties to the agreement. A copy of the agreement shall be filed with the financial statement next required after the loan is executed.”*

The loan agreement **must** include all items asked for in the statute. The loan agreement does not have to follow a certain format; generally, if all required information is listed, any format is accepted.

Any money a candidates contributes to his or her campaign committee with the hope of repayment must be treated as a loan and reported in this section. When a candidate determines that no further repayments can be expected, the loan can be reported as repaid in the sections by entering the amount left to repay in the repayments column and reporting the same amount as a contribution from the candidate on Page 2.

### How to Report Loans

- Each loan for your campaign must be listed on a separate line. Each time you loan money to the campaign, it is considered a separate loan. Include the following information on the form below:

- Loans from previous reporting periods, and the balance of each loan;
- Any payments made on loans;
- New loans.

- Attach a copy of the loan agreement for every new loan received during this reporting period.

## LOANS

<b>Bank Loans:</b> List name & address of financial institution  <b>Candidate Loans:</b> List name, residence address and mailing address of person making or cosigning loan.	Column A	Column B		Column C		Column C	
	Balance of previous loan at end of period	Amount of <b>new</b> loan received during period		Repayments during period		Outstanding balance at end of period	
	Amount	Date	Amount	Date	Amount	Date	Amount
<b>Totals:</b>		<b>Loans Received</b>		<b>Repayment of Loans</b>		<b>Outstanding Loans</b>	

### ITEMIZED EXPENDITURES

Check if additional pages have been attached.

Date	Name of Person or Vendor and Address	Purpose	Amount
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		

**Total Expenditures:**

RECEIPT OF A TRANSFER OF EXCESS FUNDS

Check if additional pages have been attached.

Date	Candidate Committee Name and Year	Amount

Total Receipts of Transfer of Excess Funds:

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DISBURSEMENT OF EXCESS FUNDS

Date	Candidate Committee Name and Year Disbursing Excess Funds	Purpose of Disbursement	Amount

Total Disbursements of Excess Funds:

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Check if additional pages have been attached.

Date	Owed to Whom	Purpose	Amount
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
	Name: Address:		
<b>Total Unpaid Bills:</b>			

**OATH/AFFIRMATION**

I, \_\_\_\_\_, swear or affirm that the attached statement is true and accurate, to the best of my knowledge, for all financial transactions occurring within the period covered by this statement, as required by West Virginia Code §3-8-5a.

\_\_\_\_\_ Signature of Candidate, Financial Agent or Treasurer

Date \_\_\_\_\_, 20\_\_\_\_

**Office Use Only**

  
  
  

Received By: \_\_\_\_\_